

POLICY ON TRANSFER OF ACADEMIC GRADES

AU SPONSORED INTERNATIONAL STUDENT EXCHANGE PROGRAMS

Introduction

1. AU offers its students the option to study for one or more semesters at a foreign university under Air University sponsored student exchange programs. Academic grades earned by students at the foreign university are reflected in final transcripts and contribute towards credit hour requirement for degree program completion. This policy specifies the criteria and process for transfer of academic grades from various international universities.

Rationale

2. Exchange program students attend one or more semesters at a foreign university in-lieu of their coursework at AU. For the purpose of grades transfer, they are not to be equated with migrating students. Their arrangement is similar to students taking courses at other local universities, under authorisation by Registrar AU, for the purpose of coursework completion. Therefore, all grades earned by such students at the foreign university shall be transferred to the student's transcript, subject to the following conditions: -

- (a) An equivalent course exists at AU and is included in the Scheme of Studies of the student as per degree program requirements.
- (b) The academic workload required to earn course credits at the foreign university corresponds to the equivalent course credit hours at AU.
- (c) The student has not already studied and completed the equivalent course at AU. Asterisk marking on courses taken at AU shall not be allowable.
- (d) Incomplete, withdrawn or uncredited courses shall not be transferred.


Procedure for Grade Transfer

3. International Cooperation Office (ICO) shall obtain details of grading and course credit award policies at the foreign universities during MOU finalisation process. Equivalence of grading system with AU grading scheme shall be determined by Exams Dept in consultation with Academics Dept. Grade transfer criterion for every foreign university shall be included in this policy as an Appendix on conclusion of MOU by ICO.

4. On return from the exchange semester(s), a student shall apply to his / her parent department requesting transfer of credits / grades. The Dept shall determine equivalence of the studied courses with AU Scheme of Studies and shall recommend the courses eligible for credit transfer for approval by Academics Dept. Approved cases shall be forwarded to Exams Dept for entry into AU Automation System as per the criteria defined in this policy. The grades shall be shown on the final transcript as International Exchange Program grades.

Universities With Active AU Student Exchange Program

5. The universities which currently have a student exchange program with AU are listed below, along with reference to the relevant Appendix that specifies grade transfer criterion:-

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- (a) University of Anadolu, Turkiye
(b) Medipol University, Turkiye

Appendix 'A'

Appendix 'B'



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Air Marshal (Retd)
Vice Chancellor
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IBD/AU/883/EXAMS dated 31 December, 2023

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APPENDIX 'A'
UNIVERSITY OF ANADOLU, TURKIYE


Workload Equivalence

1. Course workload at Anadolu University is defined in terms of ECTS credits. Five (05) ECTS credits shall be considered equal to Three (03) Credit Hours at AU for theory courses.

Grade Equivalence

2. Anadolu University uses relative grading system on a 4.00 GPA scale. Therefore, grades earned are directly transferrable to AU transcript through the following table.

Grade at Anadolu University	Equivalent Grade at Air University	Grade Points
AA	A+	4.00
AB	A-	3.67
BA	B+	3.33
BB	B	3.00
BC	B-	2.67
CB	C+	2.33
CC	C	2.00
CD	C-	1.67
DC / DD	D	1.00
FF	F	0.00

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APPENDIX 'B'
MEDIPOL UNIVERSITY, TURKIYE

Workload Equivalence

1. Course workload at Medipol University is defined in terms of ECTS credits. Five (05) ECTS credits shall be considered equal to Three (03) Credit Hours at AU for theory courses.

Grade Equivalence

2. Medipol University uses relative grading system on a 4.00 GPA scale. Therefore, grades earned are directly transferrable to AU transcript through the following table.

Grade at Anadolu University	Equivalent Grade at Air University	Grade Points
AA	A+	4.00
AB	A-	3.67
BA	B+	3.33
BB	B	3.00
BC	B-	2.67
CB	C+	2.33
CC	C	2.00
CD	C-	1.67
FF	F	0.00

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